



# ACTIVANT®

## Important Please Read Carefully

### Changes to VAT rates

You may be aware that the UK government has decided to reduce the standard VAT rate from 17.5% to 15%. This is with effect from 01/12/2008.

The following steps need to be taken at the end of your last trading day in November 2008. The Day End/Month End routines will need to have been completed prior to proceeding with these steps.

### Change the VAT rate to 15% for code 1 and create new code for the old 17.5% rate.

This is done through C.2.4 (Company Setup Menu – System Control – UK Invoicing Specifics or F8 CUK). Change Vat Code 1: to the new rate of 15%. We would recommend creating a new code with the old rate of 17.5%.

```
Default sell qty: 1      Invoice form #: 1
      VAT      %Rate
      0:      0.00
      1:      15.00
      2:      17.50
      3:      █
Master Location:
Exchange rates:
Euro to local currency:
```

### Raising Credits for the old VAT Rate

Unfortunately there is no facility within Prisme to change the VAT rate when raising a credit.

For further information on these changes please go to the following Website:

<http://www.hmrc.gov.uk/pbr2008/measure1.htm>

- [A summary guide for businesses \(PDF 39K\)](#)
- [A technical guide for businesses \(PDF 383K\)](#)
- [Question and Answers for Businesses \(PDF 33K\)](#)
- [Question and Answers for Consumers \(PDF 27K\)](#)
- [PBRN26 - Changes to the Standard Rate of VAT \(PDF 38K\)](#)
- [Written Ministerial Statement of 25 November 2008 \(PDF 27K\)](#)